



# United States Women of Today

## STEP IV Certification

STEP IV is designed for the member who has been a member for 6 years or more and for any past member in good standing that leaves the organization for any length of time and then rejoins the organization at a later date. This program is for continual activation of those members in all areas of the organization. To certify in STEP IV, the member must complete all of the mandatory requirements and eight of the optional requirements. This can only be completed once per USWT year. The certification form should be sent to the State Contact within 30 days of the completion of the program. {It is NOT necessary to have completed the earlier STEPs.}

Name \_\_\_\_\_ Date Joined \_\_\_\_\_ Date Certified \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Chapter \_\_\_\_\_ State \_\_\_\_\_

### MANDATORY REQUIREMENTS - Please record the date of completion.

- Know and recite the USWT Creed Date \_\_\_\_\_
- Sign a new member (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in *Women of Today* or *Volunteer Recognition Week* Activity (circle one) Date \_\_\_\_\_
- Present/organize a forum at a Women of Today function (topic) \_\_\_\_\_ Date \_\_\_\_\_
- Certify in *Personal Development, Health & Wellness* or participate in *Domestic Violence Awareness* project (circle one) Date \_\_\_\_\_
- Attend another *chapter, district, regional, state or national business meeting or state committee meeting* (circle one) Date \_\_\_\_\_
- Chair a local project (project) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in a local Ways and Means project Date \_\_\_\_\_
- Chair or co-chair a chapter Membership night or social Date \_\_\_\_\_
- Participate in a National President's Challenge Date \_\_\_\_\_

### OPTIONAL REQUIREMENTS - complete eight of the following and please record the date of completion.

- Serve as a mentor to a new member (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Speak at a function on behalf of Women of Today Date \_\_\_\_\_
- Bring an additional prospective member (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in a state or national Ways and Means project (project) \_\_\_\_\_ Date \_\_\_\_\_
- Reactivate a member or participate in an extension (Name) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in a local or state external foundation activity (foundation) \_\_\_\_\_ Date \_\_\_\_\_
- Participate in a *state and/or national* competition (circle all that apply) Date \_\_\_\_\_
- Create and/or maintain a webpage or Facebook page (page) \_\_\_\_\_ Date \_\_\_\_\_
- Give a report at a meeting (type) \_\_\_\_\_ Date \_\_\_\_\_
- Create a Women of Today You Tube video (topic) \_\_\_\_\_ Date \_\_\_\_\_
- Serve as a state or national officer or committee member (position) \_\_\_\_\_ Date \_\_\_\_\_
- Write an article for your community newspaper (topic) \_\_\_\_\_ Date \_\_\_\_\_
- Attend a USWT *Midyear* or *Annual* Convention (circle all that apply) Date \_\_\_\_\_
- Participate in a USWT function other than above (activity) \_\_\_\_\_ Date \_\_\_\_\_