**St. Michael-Albertville Women of Today**

**Expense Voucher**

|  |  |
| --- | --- |
| Please make check payable to |   |
| In the amount of: | $ | Date Submitted: |   |
| Project: |   |
| Area: | Internal Misc. |   | External Misc. |   | Community Connections |   |
| Living & Learning |   | Women’s Wellness |   | Youth of Today |   |
| Chairwoman: |   | Submitted by: |   |
| Itemized Expenses: Attach receipt if possible.Please note: Bills will not be paid without a voucher! Please use one voucher per project. Thank you. |
|      |
| For Treasurer’s Use |
| Check # |   | Date |   | Amount Paid | $ |
| Posted in Ledger |   | Transmittal | Y N | Transmittal Sent |   |
|  |  |  |  |  |  |  |  |  |  |  |  |